



Input paper for the following Committee(s):

☐ ARM                      ☐ ENG                      ☐ PAP  
☐ ENAV                      ☐ VTS                      **x LAP**

Purpose of paper:

**x Input**  
☐ Information

Agenda item 12

Author(s) / Submitter(s) Secretariat

## Revision of the Basic Documents

### 1. BACKGROUND

The Secretariat have undertaken to make two changes, described below, to the *Basic Documents*. These changes can be seen in track changes in document LAP24-12.1.2

The first change is to the Convention Article 7.3, second bullet point. This change is to make sure that Countries with more than one National member have only one vote when electing the new Council. Article 8.1 already states that “...only one National member from any country may be elected to the Council”.

The proposed text reads:

- Each National member has one vote. When a country has more than one National member, that country still has only one vote.

This issue was not a problem during the election at the General Assembly in 2018, but it has been questioned by a Country with two National members. In order not to create a discussion at the General Assembly in 2023 it is suggested to make this point clear in Article 7.3.

The second change relates to the General Regulations Article (new) 7. This new article is introduced to allow meetings to be carried out on-line and use the experience gained during the pandemic.

The new text reads:

#### Article 7 The conduct of meetings

- 1 With the exception of the General Assembly meetings in physical presence should, if possible, also be conducted in a hybrid-mode offering an additional option of joining the meeting by online meeting facilities.
- 2 In case of events leading to international travel restriction ordinary meetings may, at the discretion of the Secretary-General, be conducted by online meeting facilities. Possible additional meetings of all organs and bodies may be conducted in the same way upon approval by the Chair in accordance with the respective Terms of Reference.
- 3 Hybrid meetings shall take place at the same time as meetings in physical presence would normally be conducted. The time schedule for online meetings may be adapted to accommodate different time zones. The seat of the association remains the time zone of reference.

### 2. ACTION REQUESTED OF THE LAP

LAP is requested to approve the revision of the Basic Document.